



## Blommeland Nursery School & Creche Constitution

NAME:

The name of the school is Blommeland Nursery School and is referred to in this constitution as the Pre-school.

<p><b>MISSION:</b> To Partner families in developing children with happy balanced personalities, who through positive role modelling and ECD based education, will have the ability to succeed at school and in life.</p> <p><b>VISION:</b> To establish an environment that sets the standard for pre-school education and lays the foundation for children to become outstanding people.</p> <p><b>ADMISSION:</b> The pre-school is a private school where all the children between the ages of 3 months and 6 years are welcome.</p> <p><b>APPLICATION FORM:</b> An application / enrolment form as well as a copy of child's birth certificate and immunization record must be handed in when accepting a place at the pre-school.</p> <p><b>SCHOOL FEES:</b> School fees are payable in advance by no later than the 3<sup>rd</sup> of each month. When the fees are not paid promptly a penalty fee will be charged for each day of late payment. A child may also be asked to leave the school and lost their place. All fees are non refundable.</p> <p><b>NOTICE PERIOD:</b> A full month's notice IN WRITING is required when leaving the school. Or another full month's fee will be charged for notice. This notice must reach the principal before the 1<sup>st</sup> of a month.</p>	<p><b>ADMINISTRATION:</b> Please notify the pre-school of any change of address, telephone numbers, this include work and residential details.</p> <p><b>SCHOOL TERMS:</b> The pre-school is open almost the whole year. We are closed on public holidays. Some scheduled days as well as 3 weeks in December / January. Parents must please take note of our Important date list and make sure to attend the functions / meetings.</p> <p><b>SCHOOL HOURS:</b> We are open Monday to Friday full day 6H30 till 17H15. It is important that children arrive before 7H55 and be picked up before closing. Half day 6H30 till 12H30.</p> <p><b>COLLECTION OF CHILDREN:</b> Unless we receive specific permission from the parent to do otherwise, we will only release child to parents themselves. This must be done via a written note, sms, w app.</p> <p><b>PARKING:</b> Please be aware that there are other children being dropped off or picked up. Do your business promptly and safely.</p> <p><b>DAILY SCHOOL BAGS :</b> please send the child to school with a reasonable sizes bag that can fit into their bag holder at school. The bag should be clearly marked and contain the following:</p> <ul style="list-style-type: none"> <li>• Spare clothes</li> <li>• Lunchbox</li> </ul>	<p><b>ABSENCE / ILLNESS:</b> It is in the interest of the child that he/she attends school on a regular basis. A break in routine generally affects even the most balanced of children. However a sick child MUST stay at home. According to Health department regulations children with fever, rashes, head lice, nausea, and upset stomach must stay at home.</p> <p><b>DAILY MEDICATION:</b> If your child is on medication it must be clearly marked and the parent must fill in the medication registry.</p> <p><b>BIRTHDAYS:</b> Birthdays are the highlight of a child's year. You are welcome to talk to the teacher regarding a birthday party.</p> <p><b>OUTINGS / SPECIAL EVENTS:</b> Special activities cost a lot of money and you the parent will have to pay for these days. No child will go on this outings if the forms and fees are not paid.</p> <p><b>SCHOOL EQUIPMENT:</b> Please retrieve and return items that might wonder home with the child. What may seem like a piece of junk might be a valuable piece in our activity.</p> <p><b>LANGUAGE:</b> The school is bilingual and all classes is given in both Afrikaans and English.</p>	<p><b>TOYS:</b> No toys from home please. Unless you are donating it to the school. We do not take responsibility for toys, clothing that is lost at school.</p> <p><b>CLOTHING / SCHOOL PERMITTED ITEMS:</b> Please ensure that all items are clearly marked. Best clothes, frills, and capes prohibit play and tore easily.</p> <p><b>FOOD / DRINKS:</b> Breakfast and lunch are provided by school. If your child is allergic to foods please inform the school.</p> <p><b>EXTRA MURAL ACTIVITIES:</b> A list of activities will be send out in beginning of year. The parents are responsible for payment of these activities DIRECTLY to the providers NOT via the school.</p> <p><b>ASSESSMENT / EVALUATION:</b> These are done thru the year and a report card will be send home after each term. It must be signed and returned to school.</p> <p><b>IN CLOSING:</b> The pre-school provide a happy safe and constructive environment in which a child can learn and grow and develop. There are many different activities during the day. We hope all our children grow and develop in maturity and a healthy self esteem and confidence. For every child play is a essential part of their development so we try to combine class work and play in all the activities. Thru play our children become, adventures, explorers, experimenters and healthy children.</p>
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